



Kentucky High School Athletic Association

2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2004 along with other required forms)

APR 15 2004

The Bracken County High School, Brooksville, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Robert Hammonds	(350 W. Miami St	(606) 735-3153	AD
Martha Hall	Brooksville Ky 41004	"	Principal
Carrie Jefferson	"	"	Teacher / Parent
Brad Wolfzogen	"	"	Teacher / Coach
Jessy Horner	"	"	Teacher / Parent
Charity Wood	"	"	Counselor
Melanie Thorshen	"	"	Coach / Parent

Scheduled a minimum of three meetings during the 2003-2004 school year on the following dates:

- Oct 15 2003
- Dec 15 2003
- Feb 16 2004

Designated the following person(s) as the Title IX coordinator for the school:

<u>Robert Hammonds</u>	<u>AD</u>	<u>350 W. Miami Street</u>	<u>(606) 735-3153</u>
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Martha Hall
Principal's Signature

April 7 2004
Date

[Signature]
Superintendent Signature

Lawton Ulrich
School Board Chairpersons' Signature

2003-2004
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

KHSAA
 Form 71
 Rev. 8/03

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	186	48%	130	45
Row 2	BOYS	196	52%	157	55
Row 3	Totals	384	100%	287	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: 24

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Matthew Hall

Date: April 7, 2004

2003-2004
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

KHSAA
Form T2
Rev. 8/03

Participation Opportunities Test Two

		Column 1	Column 2	Column 3	Column 4	Column 5	
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years	
GIRLS	Row 1	varsity:	5	55	2	13	
	Row 2	j.v.:	3	47	0	0	
	Row 3	frosk:	2	28	0	0	
	Row 4	total:	10	130	2	13	10%
BOYS	Row 5	varsity:	6	94	3	51	
	Row 6	j.v.:	3	45	1	21	
	Row 7	frosk:	2	18	1	14	
	Row 8	total:	11	157	5	86	54%

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: _____

Date: _____

KHSAA
Form T3
Rev. 8/03

**2003-2004
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3**

Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport not currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport not currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No		No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No		No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	-		-

Principal's Signature: *[Signature]* Date: *April 7, 2004*

KHSAA
Form 1-3
Rev. 3/01

2003-2004
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	5	55	42
Row 2	j.v.:	3	47	36
Row 3	fresh:	2	28	22
Row 4	total:		130	
Boys				
Row 5	varsity:	6	94	60
Row 6	j.v.:	3	45	29
Row 7	fresh:	2	18	11
Row 8	total:		157	

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.
 - For girls' varsity, junior varsity, and fresh, respectively:
 - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
 - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
 - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
 - For boys' varsity, junior varsity, and fresh, respectively:
 - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
 - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
 - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: W. Robert Hall

Date: 4-7-04

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING

2003-2004

KASBA
Form 115
REV. 8/03

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball		4480		877		500		8700				
B basketball		6740		115325		400		8700		100		
G softball		6150		52675		200		2750		8150		
B baseball		3585		70543		200		2750		500		
G cross country												
B cross country												
G golf												
B golf		175		185		100		500				
G soccer												
B soccer												
G swimming												
B swimming												

- Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.
- "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
- Booster Club Funding/Contributions must be included in the expenditures total.
- Indicate percentage of total expenditures for each gender. Total Expenditures \$ 89,082.44 % for boys 52 % for girls 48

Principal's Signature: [Signature] Date: April 7, 2004

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2003-2004
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING

KHSAA
 Form 156
 REV. 8/03

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track		100		183		100		1575				
B track		100		183		100		1,315		500		
G tennis		70		249		175		500		340		
B tennis		70		249		175		500		340		
G volleyball		22,595.4		687.50		586.02		2750		100		
B wrestling												
G (list sport)												
B (football)		5,750		547.75		350		8700		2,000		
G (list sport)												
B (list sport)												

- Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.
- "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
- Booster Club Funding/Contributions must be included in the expenditures total.
- Indicate percentage of total expenditures for each gender: Total Expenditures \$ 89,088.44
 % for boys 52 % for girls 48

Principal's Signature: [Signature]

Date: April 7, 2004

2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T4J
Rev. 8/03

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
OPPORTUNITIES			
Accommodation of Interest and Abilities			✓
BENEFITS			
Equipment and Supplies			✓
Scheduling of Games and Practice Time			✓
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities			✓
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services			✓
Athletic Scholarships			✓
Tutoring			✓
Housing and Dining Facilities and Services			✓
Recruitment of Student Athletes			✓

Principal's Signature: *[Signature]* Date: *April 7, 2004*

KHSAA
Form 760
Rev. 8/03

2003-2004
TITLE IX

CORRECTIVE ACTION PLAN

SCHOOL NAME

Bracken County

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Total completion of fieldhouse storage/locker rooms	Finishing touches (knobs, locks, doors, etc.)	Summer 2004
Resurface the track	Better grade of track and re-stripping	Summer 2006
Infield of softball complex re-done	Top soil added and maintained	Summer 2004

For all areas currently identified as items for correction, an intended corrective action explanation is needed. THIS FORM SHALL BE TYPED.

Principal's Signature: *[Signature]* Date: *April 7, 2004*



KHSAA
Form T-63
Rev. 8/03

2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY
Summary of Student Responses

School Name	Bracken County High School
School Enrollment	384
Date	3-16-04
Completed By	Robert Hammond - Teacher in Home Rooms

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

384 Number of Surveys

345 Total Returned (A minimum of 80% return is expected)

9-12 Grades Surveyed

How Was The Survey Administered? extended Home Rooms

(e.g. was it given in all English classes, or all home rooms, or advice/advisor?)

Fall Sports (List Total Number of Participation Responses)

8 Cross Country (Girls)

16 Cross Country (Boys)

4 Field Hockey (Girls)

70 Football (Boys)

3 Golf (Girls)

11 Golf (Boys)

36 Soccer (Girls)

14 Soccer (Boys)

54 Volleyball (Girls)

13 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

20 Basketball (Girls)

55 Basketball (Boys)

22 Gymnastics (Girls)

15 Indoor Track (Girls)

- 1 Indoor Track (Boys)
- 30 Swimming & Diving (Girls)
- 9 Swimming & Diving (Boys)
- 32 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

- 57 Baseball (Boys)
- 19 Fast Pitch Softball (Girls)
- 12 Slow Pitch Softball (Girls)
- 29 Tennis (Girls)
- 12 Tennis (Boys)
- 16 Track (Girls)
- 21 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
Archery	4
Bowling	6
Dance Team	6
Hockey	2

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

Sport	Number
N/A	

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

Sport	Number
Archery	3
Wrestling	15
Volleyball	14
Soccer	19
Softball	6

Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
<u>Hunting/Shooting</u>	<u>5</u>
<u>Softball</u>	<u>23</u>
<u>Bowling</u>	<u>2</u>
<u>Basketball</u>	<u>15</u>

Reasons for not participating in interscholastic athletics.
(From Survey Question 8)

<u>Response</u>	<u>Number</u>
<u>19</u> I prefer other activities such as band, chorus, etc.	
<u>63</u> I don't have time	
<u>8</u> The practice schedules and game times are inconvenient	
<u>39</u> The sport I like isn't offered	
<u>10</u> It's too expensive	
<u>9</u> I prefer to participate in club or intramural sports	
<u>43</u> Working	
<u>31</u> Other	
<u>no interest, academics, weight, travel issues</u>	

Student Suggestions to encourage participation

- Offer a weight loss program - conditioning programs
- Make it less expensive
- Change practice times
- More sport offerings

Mark Hall
Principal's Signature

April 7, 2004
Date



TITLE IX
FIVE-YEAR ACCOMPLISHMENTS
1999-2004

KHSAA
Form T68
Rev. 9/03

At the end of this school year, as we complete the 5-year KHSAA Title IX Compliance Project, the KHSAA will provide the Kentucky Department of Education a status report of accomplishments. Please review your school's progress since 1999-2000 and itemize those accomplishments which you feel you have made in your efforts to provide greater gender equity in athletics at your school.

(For example: Softball field lights (or other improvements), specific amounts of "prime time" playing opportunity adjustments, cheerleading balance, equitable equipment replacement schedules, equitable pay for coaches, equitable opportunities for facilities use, establishment of additional sports, establishment of more teams at various levels, equalizing number of contests per season, etc., etc.)

<p style="text-align: center;">Opportunities (Example: Sports or Levels of Teams Added for Girls)</p>	<p>1) Boys + Girls Tennis / Track Teams Created 2) Varsity Football played in 2003</p>
<p style="text-align: center;">Equipment and Supplies (Example: New Equipment - batting cages, soccer goals, uniforms, balls, bats, etc.)</p>	<p>1) Tennis and Track equipment for the NEW programs (Uniforms, equipment)</p>
<p style="text-align: center;">Scheduling of Games and Practice Times (Example: 50/50 scheduling ratio of boys' games to girls'. Additional weekend "prime time" opportunities)</p>	<p>We are currently adding Boy/Girl double headers to our schedule. Cheerleaders getting prime practice + gym time</p>

KHSAA
Form T68

<p>Travel and Per-Diem (Example: Spring Break Trip for Softball, Upgrade of meals or meal opportunities)</p>	<p>N/A at present time</p>
<p>Coaching (Example: Hiring of additional coaches, paying equitable salaries)</p>	<p>All staffs have 9th grade coaches that need them. → Athletic Director position created → Football Coaching Staff → Track & Tennis Staff hired (Boys & Girls)</p>
<p>Locker Rooms, Practice and Competitive Facilities (Example: New or Renovated Facilities)</p>	<p>- Renovating / updating Softball field Improvements a) Concession Stand b) Fence / Net put up c) <u>New</u> Dug-out → Field house built for locker room & storage (Football) Track / Tennis</p>
<p>Medical and Training Services (Example: Additional or equitable sports coverage by medical support personnel, access to weight room)</p>	<p>1. Now have a trainer who come to our school to look at athletes two days a week. From Meadowview Hospital (Maysville)</p>
<p>Publicity (Example: New or improved promotional opportunities at sporting events: 1. Dance/Pep/Cheerleaders 2. Posters 3. Radio/Television)</p>	<p>1. Press Box for football field to accommodate radio broadcasting</p>
<p>Support Services (Example: Additional funding for girls' sports)</p>	<p>Administration always strives to help all areas of Bracken County High when needed</p>

KHSAA
Form 768

Other Title IX Advancements	→ Locker Room fec. inside/outside for dressing → uniform updates
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Principal's
Signature:

Martha Hall

Date:

April 7, 2004